Windsor Storm Memorial Public Library District

November regular meeting

November 25, 2019

6:30 PM

**Call to Order by**\_ President Gail Miller at 6:35 pm

**Roll Call**

Gail Miller\_✔\_\_\_, Kris Marsland ✔ Shelly Clotfelter ab Janie Ross AB Stacey Hayward\_\_AB Marci Croy AB Missy Hampton ✔Stacey Stremming ✔

**Recognition of Visitors** NONE

**Approval of Minutes:**

**See attached Minutes**

**Motion:** Kris Marsland **2nd:** Missy Hampton

Motion passes by voice vote 4-0

**Approval of Bills:**

Motion: Shelly Clotfelter 2nd: Kris Marsland

Motion passes by voice vote 4-0

**Treasurer Report**

See attached reports

Motion: Missy Hampton 2nd: Kris Marsland

Motion passes by voice vote 4-0

**Action or discussion items**:

**Employee Christmas**

Discussion: in previous years the amount of gift card given were Stacey $150, Linda $75, other circ staff $75, Ella gift bag.

Action: Keep the amounts the same as previous year

Motion: Gail Miller 2nd: Missy Hampton

Vote: passed 4-0

**PerCapita Requirements FY2020**

We will table until January meeting pending questions and comments from board members

**Reports, Updates, Informational Items:**

**Librarian Report**: (attached)

Trustee Development:

Gail and Stacey S. attended a Trustee development seminar in Chatham on November 16. Both Gail and Stacey reported that it was a very beneficial & educational 2 hours. Main points:

Trustee Roles/Duties: Promote the library in a very positive way all over town and on social media when given the opportunity

Strategic Planning: done so cohesively with the board and director

Education: educate yourselves through continuing education on line, go to seminars, stay informed

**Other Business:**

**Announcements:**

1. **Next Board meeting: December 16th 2019 at 6:30**
2. **Thanksgiving hours: closed 11/28 & 11/29**
3. **Santa and Book Walk Saturday December 14th 10-12pm**

**Adjourn:**

**Motion: Gail Miller 2nd: Shelly Clotfelter**

**Time: 7:04 pm**